

CUEE Student Accessibility Project: Access to Graduate Evaluation Courses

ÉCOLE NATIONALE D'ADMINISTRATION PUBLIQUE (ÉNAP)

Program Evaluation

<http://www.enap.ca/enap/fr/accueil.aspx>

<http://www.crexe.enap.ca/fr/>

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ENAP's Master in Public Administration (45 credits) offers majors in: Public Management – program evaluation, International Management, and Municipal Management. Individualized study options are also available, including: Short Program in Public Program Evaluation for managers (15 credits), and a Specialized Graduate Diploma (30 credits). ENAP's programs are offered in French; the location and timing of individual courses, as well as the availability of online courses are presented in the table below.¹ The number of seats available to visiting students varies according to spaces filled by ENAP students and can be determined at the time of registration.

Prerequisites specific to certain courses are identified in the table. Generally, students are required to take ENP 7303, ENP 7308 and ENP 7505 prior to taking any other course. Visiting students may be asked to show equivalent courses before registering.

Evaluation Courses	Fall	Winter	Summer
<p>ENP 7131 Program Evaluation: Case Studies / Évaluation de programmes : Études de cas (3 cr) offered face-to-face Québec, Montréal and Gatineau campuses Number of seats available to visiting students varies according to spaces filled by ENAP students Prerequisite: ENP 7132 or introductory evaluation course at the graduate level (must be approved by ENAP)</p>		<p>Québec Gatineau Montréal</p>	<p>Montréal</p>

¹All of the information presented in the table is based on the 2012-13 academic calendar and is subject to change. Students interested in registering for a course should verify its availability online.

Evaluation Courses	Fall	Winter	Summer
<p><u>ENP 7132 Principles, Processes and Evaluation Methods of Public Programs / Principes, processus et méthodes d'évaluation des programmes publics</u> (3 cr) offered online and face-to-face Québec, Montréal and Gatineau campuses Number of seats available to visiting students varies according to spaces filled by ENAP students</p>	<p>Online Québec Montréal Gatineau</p>	<p>Online Montréal</p>	<p>Online</p>
<p><u>ENP 7134 Methods for Measuring Performance of Public Programs / Méthodes de mesure du rendement des programmes publics</u> (3 cr) offered face-to-face Québec, Montréal and Gatineau campuses Number of seats available to visiting students varies according to spaces filled by ENAP students Prerequisite: ENP 7132 or introductory evaluation course at the graduate level (must be approved by ENAP) *an online course is currently under construction – no specific date for launch yet</p>	<p>Montréal Gatineau</p>	<p>Québec Montréal</p>	
<p><u>ENP 7137 Statistical Methods in Evaluation I / Méthodes statistiques d'évaluation I</u> (3 cr) offered face-to-face Québec, Montréal and Gatineau campuses Number of seats available to visiting students varies according to spaces filled by ENAP students</p>	<p>Québec Montréal</p>		<p>Gatineau</p>
<p><u>ENP 7138 Statistical Methods for Assessing II / Méthodes statistiques d'évaluation II</u> (3 cr) offered face-to-face Montréal campus Number of seats available to visiting students varies according to spaces filled by ENAP students</p>		<p>Montréal Gatineau</p>	
<p><u>ENP 7165 Public-Sector Economics / Économie du secteur public</u> (3 cr) offered face-to-face Gatineau campus Number of seats available to visiting students varies according to spaces filled by ENAP students</p>	<p>Gatineau</p>		

ÉCOLE NATIONALE D'ADMINISTRATION PUBLIQUE (ÉNAP) – Transfer Rules

Procedures for École nationale d'administration publique (ÉNAP) Students to Take a Course at Another CUEE Member University for Transfer Credit to their ÉNAP Program

1. ÉNAP graduate students currently registered in a program, who wish to undertake studies at another institution for transfer credit toward their graduate program at ÉNAP need to contact the campus coordinator's office and provide information about the course in order to obtain approval before registering for the course.
2. Once the ÉNAP **campus coordinator** approves the course, the student will informally approach the institution offering the course to ask for permission to take the course:
 - i. For CUEE students, that will mean confirming the availability of a course (checking the CUEE website) to make sure that the course is being offered when the student wants to take it; and
 - ii. confirming how to secure permission from the host institution to take the course.
3. Once ÉNAP approves the course, the **student will register as a visiting student** to the proposed host institution.
4. ÉNAP students cannot be registered in courses at ÉNAP and in another university in the same semester. If permission is granted to take a course at another institution, the student must either take a temporary leave of absence from ÉNAP or register concurrently in a non-course option such as the Work Term.
5. Tuition fees must be paid to the host institution.
6. Students must make arrangements for an official transcript to be sent directly to the **Office of the Registrar** upon completion of the course work. Typically, the hosting university will send the final grade directly to the Office of the Registrar.
7. Course costs fluctuate. Please check current University Calendars.

Procedures for Visiting Students to Take One or More Evaluation Courses at ÉNAP for Transfer Credit

1. Prospective students should review the course offerings that will be available in coming semesters.
2. The student must obtain approval in writing at their home institution to take the ÉNAP course for transfer credit.
3. The student must apply for admission as a visiting student prior to registering for a course. Up to three courses can be taken as a visiting student.
4. It is up to the student to have the courses taken at ENAP recognized at their home university.
5. Tuition fees must be paid to the host institution.
6. If the student decides to drop the course, deadlines of the host institution must be respected.
7. Course costs fluctuate. Please check current university calendars. Cost courses also fluctuate for residents and non-residents of Québec.